

COVID-19 Plan for Division Field Vehicle Use  
June 2020

All field vehicles are to be used **ONLY** for research activities. Any prospective user must obtain clearance from the Division Chair, John Grotzinger, before being issued a vehicle. The written request should describe the purpose of the trip, how the vehicle will be used, and the number of people who will sit in each vehicle. The PI will determine how many people will fit safely (2, 3, or 4) in the vehicle.

- All vehicles will contain paper towels, hand sanitizer, and cleaning detergent.
- All vehicle interiors will be disinfected by Mark Garcia before the vehicle keys are issued.
- All vehicle occupants are required to wear face masks at all times while inside the vehicle.
- Researchers are required to bring their own masks. However, masks will be available in a zip-closed bag for those who forget to bring their own.
- The person who parks the vehicle after the field trip will disinfect the door handles, steering wheel, radio, and any other touch points inside the vehicle.
- Each vehicle must remain unentered in the parking structure for at least 72 hours between research trips.